**MEETING MINUTES: SUMO DIGITAL GROUP PROJECT**

Date of Meeting: 13/2/19

Time of Meeting: 9:30

Attendees: - Kyle Bodin, Luke Coates, Viktor Bonev, George Croucher

Apologies from: -N/A

**Item One: - Post-mortem of previous week**

What went well: Most members completed their tasks and logged the hours spent and uploaded what they could to GitHub

What went badly: Not everything was done on JIRA one task was left in To Do and one left In Progress

Individual work completed: -

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| --- | --- |
| Kyle Bodin | Create Grey Box, Create Asset List, Individual research |
| Luke Coates | Create MoodBoards, Create Asset List, Individual research |
| Viktor Bonev | Create MoodBoards, Individual research Sketch Floorplans, Create Asset List |
| George Croucher | N/A |

Item 2: -

Tasks for the current week: -

George Croucher- Class Task- Basic Movement in Unreal Engine, Unity Build  
Luke Coates- Class Task- 3D Model Environmental assets, 3D Model Assets+, Individual research Blueprints in unreal  
Viktor Bonev- Class Task- 3D Model Level designs, Create Grey Box, Research how to grey box in Unreal  
Kyle Bodin- Class Task- Create Art assets, Create a style guide, Research to create a atmosphere with audio in unreal

(These tasks to be uploaded and tracked on JIRA)

**Aim: Create main movement mechanic and have a blocked-out level**

Meeting Ended: - 10:00

Minute Taker: - 30 Mins (Kyle Bodin)